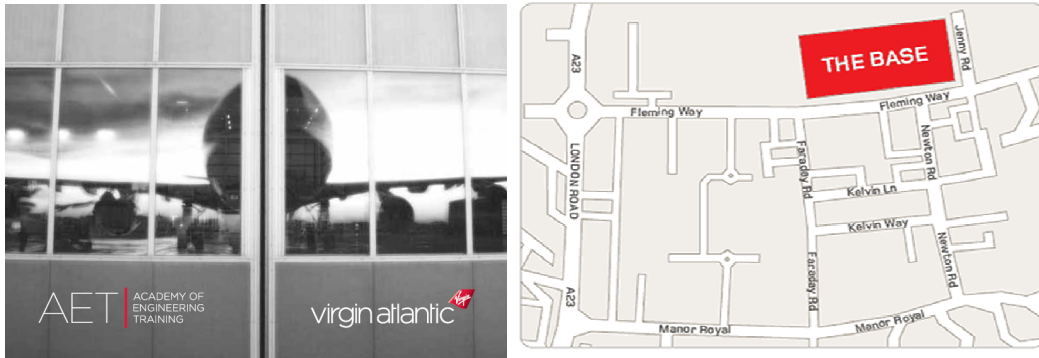



Virgin Atlantic's **Academy of Engineering Training** invites you to the 56th EAMTC meeting



The meeting will take place at **The Base, Crawley**, near London Gatwick Airport

Address: The Base, Fleming Way, Crawley, RH10 9LX, UK. See  on the map of hotels below

Tel: +44 (0)1293 747715



Agenda

A full agenda is to follow, but here is an outline of the day for your diary

Day 1 Tuesday 27th March 2012

08:00 Registration, Coffee and Pastries
 08:30 Meeting starts
 12:30 - 13:45 Lunch
 17:00 Close of Day 1

18:30 (approx) Evening Social Event

Day 2 Wednesday 28th March 2012

08:00 Registration, Coffee and Pastries
 08:30 Meeting starts
 12:00 Close of Day 2
 12:00 - 13:00 Lunch available for those staying



Registration

To register for the EAMTC meeting, please send the following information to the email address below:

- Your name
- Whether you are attending the evening social event (and if you will be accompanied)
- Whether you have any special dietary requirements
- Whether you require a room at the Premier Inn (see below)

Send to technical.training@fly.virgin.com and include **EAMTC Registration** in the subject heading.



Hotels

There are plenty of hotels in the area. A number of rooms have been allocated at the Premier Inn (across the road from The Base) where a corporate rate of £47 B&B is available. If you wish to book one of these rooms, please send your accommodation requirements along with your meeting registration. Alternatively, there are other rooms available at the Premier Inn, or the IBIS and Arora are also fairly close. Please see the map below for approximate locations and proximity to The Base.

Premier Inn, Gatwick Manor Royal

Location: Directly opposite The Base – 3 minute walk

Rooms: 60 have been pre-allocated at £40 RO or £47 B&B, the normal rate is £57 RO

Address: Fleming Way, Crawley Business Quarter, Crawley, West Sussex RH10 9DF

Web: <http://www.premierinn.com/en/hotel/GATASE/gatwick-manor-royal>

Tel: +44 (0)871 527 9214

Hotel IBIS, London Gatwick Airport

Location: Around the corner from The Base - 10 minute walk

Address: London Road, County Oak RH10

Web: <http://www.ibishotel.com/gb/hotel-1889-ibis-london-gatwick-airport/index.shtml>

Tel: +44 (0)1293 590 300

Arora Hotel, Gatwick-Crawley

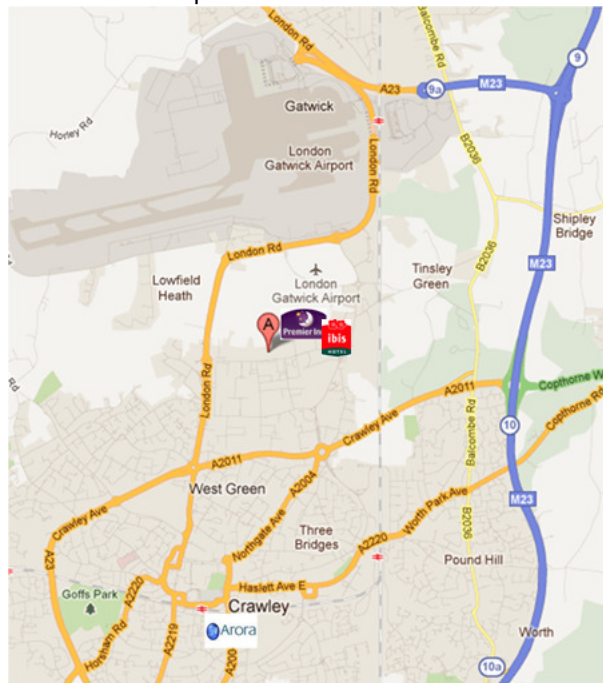
Location: 2.5km from The Base – 5 minute taxi

Address: Southgate Avenue, Crawley, England, UK, RH10 6LW

Web: <http://gatwick.arorahotels.com/default.aspx?pg=contactus&mcid=gc1314k122>

Tel: +44 (0)1293 530 000

Map of Hotels and The Base



Transport


There are many local taxi companies who can assist with airport and hotel transfers. Here are a couple of companies we use regularly.

Alpha Cars

Tel: +44 (0)1293 400 600

Checker Cars and Taxis

Tel: +44 (0)1293 522 222

Also, from the LGW Terminals there is the  number 10 to Fleming Way. It stops right outside The Base and takes about 11 minutes. It costs about £ 1.80p and is convenient for the Premier Inn and The Base.

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Your costs

Your charges will comprise the following: your accommodation.

There are no Virgin Atlantic meeting charges to you.

EAMTC meetings are free to members.

The EAMTC will invoice non-members for the meeting fee of EUR 250.00. This is not applicable to invited guests of the Executive Committee.

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We look forward to giving you a warm Virgin Atlantic welcome when you arrive

Sincerely



Michael Wallace

Engineering Training Manager, Virgin Atlantic Airways

